



Louisiana Division of Historic Preservation

Federal Historic Rehabilitation Tax Credit

A Guide to Completing the Applications

Three Part Application Process

Part 1 Evaluation of Significance

- ◆ Determines if the building contributes to the significance of the historic district.
- ◆ The Part 1 application form must have been submitted and approved before the Part 3 application is submitted.

Note: Buildings that are individually listed in the National Register are automatically certified historic structures and do not need a Part 1 form.

Part 2 Description of Rehabilitation Work

- ◆ The NPS reviews for conformance with the Secretary of the Interior's Standards for Rehabilitation.
- ◆ **Applicants who begin construction prior to obtaining an approved Part 2 are proceeding at their own risk.**
- ◆ If the proposed work meets the Standards, the NPS issues a preliminary decision approving the work. Or, the proposed work may be given a conditional approval that outlines specific modifications required to bring the project into conformance with the Standards.

Part 3 Request for Certification of Completed Work

- ◆ Requests final approval of the **completed** work.
- ◆ The NPS evaluates the completed project and compares it with the approved Part 2 application.
- ◆ If it meets the Standards, the NPS approves the project as a certified rehabilitation.

The Part 1 Application

- ◆ Original, signed form & 1 copy
 - All blanks **must** be filled
 - The **owner's original signature** is required
 - Social Security or Taxpayer Identification Number **must** be provided
- ◆ Two sets of **before** photographs that show the exterior, interior, and surroundings
- ◆ Two copies of the photo key
- ◆ Map showing location in the historic district & 1 copy
- ◆ In New Orleans, map showing precise location on the block (square) with each street named & 1 copy
- ◆ Two copies of the Sanborn Insurance Map

UNITED STATES DEPARTMENT OF THE INTERIOR
NATIONAL PARK SERVICE

OMB Approved
No. 1024-0008

HISTORIC PRESERVATION CERTIFICATION APPLICATION
PART 1 – EVALUATION OF SIGNIFICANCE

MAY 20 2008

NPS Office Use Only
NRIS No:

NPS Office Use Only
Project No: HISTORIC PRESERVATION

Instructions: Read the instructions carefully before completing application. No certifications will be made unless a completed application form has been received. Type or print clearly in black ink. If additional space is needed, use continuation sheets or attach blank sheets.

1. Name of Property: Elam House
Address of Property: Street: 801 Jackson Street
City: Winnsboro County: Franklin State: LA Zip: 71295
Name of historic district: Jackson Street Historic District
☒ National Register district ☐ certified state or local district ☐ potential district

2. Check nature of request:
☒ certification that the building contributes to the significance of the above-named historic district (or National Register property) for the purpose of rehabilitation.
☐ certification that the structure or building, and where appropriate, the land area on which such structure or building is located contributes to the significance of the above-named historic district for a charitable contribution for conservation purposes
☐ certification that the building does not contribute to the significance of the above-named historic district.
☐ preliminary determination for individual listing in the National Register.
☐ preliminary determination that a building located within a potential historic district contributes to the significance of the district.
☐ preliminary determination that a building outside the period or area of significance contributes to the significance of the district.

3. Project contact:
Name: Paul P. Price Jr.
Street: P. O. Box 851 – 805 Jackson Street City: Winnsboro
State: LA Zip: 71295 Daytime Telephone Number: 318-XXXXXX

4. Owner:
I hereby attest that the information I have provided is, to the best of my knowledge, correct, and that I own the property described above. I understand that falsification of factual representations in this application is subject to criminal sanctions of up to \$10,000 in fines or imprisonment for up to five years pursuant to 18 U.S.C. 1001.
Name: Paul P. Price Jr. Signature: [Signature] Date: May 13, 2008
Organization: _____
Social Security or Taxpayer Identification Number: XXXXXX
Street: See above City: _____
State: _____ Zip: _____ Daytime Telephone Number: _____

Only enter a Name of Property if there is a true historic name

Enter the name of the **National Register Historic District**, not a local historic district

Check one box; most applicants will check the top box

A Social Security Number or Taxpayer ID Numbers is **REQUIRED**

List Project Contact if different from owner

The application **must** be signed and dated, in **blue ink**, by the owner. A signature by a non-owner on the owner's behalf is **not** sufficient.

Do NOT sign here. This area is for NPS Use only. The NPS will review the application and notice of the determination will be mailed to the owner.

NPS Office Use Only

The National Park Service has reviewed the "Historic Certification Application – Part 1" for the above-named property and hereby determines that the property:

- ☐ contributes to the significance of the above-named district (or National Register property) and is a "certified historic structure" for the purpose of rehabilitation.
☐ contributes to the significance of the above-named district and is a "certified historic structure" for a charitable contribution for conservation purposes in accordance with the Tax Treatment Extension Act of 1980.
☐ does not contribute to the significance of the above-named district.

Preliminary determinations:

- ☐ appears to meet the National Register Criteria for Evaluation and will likely be listed in the National Register of Historic Places if nominated by the State Historic Preservation Officer according to the procedures set forth in 36 CFR Part 60.
☐ does not appear to meet the National Register Criteria for Evaluation and will likely not be listed in the National Register.
☐ appears to contribute to the significance of a potential historic district, which will likely be listed in the National Register of Historic Places if nominated by the State Historic Preservation Officer.
☐ appears to contribute to the significance of a registered historic district but is outside the period or area of significance as documented in the National Register nomination or district documentation on file with the NPS.
☐ does not appear to qualify as a certified historic structure.

Date

National Park Service Authorized Signature

National Park Service Office/Telephone No.

☐ See Attachment

Sample Description of Physical Appearance

HISTORIC PRESERVATION CERTIFICATION APPLICATION – PART 1

Elam House

Property Name

801 Jackson Street, Winnsboro, LA

Property Address

NPS Office Use Only

Project Number:

5. Description of physical appearance: The present structure is in major disrepair, and has been condemned by the City of Winnsboro. The house was struck by lightning and partially burned in November, 2003, and has sat unattended since that time. It is, however, not beyond repair.

The original two-story house, built in 1891, has a great amount of historical significance. The eight foot wide front porch stretches the entire length of the original house, but neglect has caused great damage to the extent that the porch is dangerous to walk on, and the columns across the front offer little support because of their condition. Of the original windows, all are beyond repair and in need of replacement, and the fireplaces on both ends are in need of major repair and repointing. The tin roof is in poor condition.

The two additions to the original two-story house were built in the 1930s or 1940s, and though they are not original, they are certainly significant. These additions are in the rear of the house and on the south side.

The interior was, for the most part, covered with old wallpaper with cheesecloth backing, and there is even some paneling in place, and evidence of square ceiling tiles, but most of the wall coverings were destroyed in the fire. The walls themselves, however, remain reasonably intact, with some original interior cypress boards measuring 14" wide. The floors are all wooden, and some may be salvageable, but all require significant attention.

The applicant gives a good, overall description of the **current** condition of the exterior. Descriptions of significant architectural features, windows, and alterations should be included.

The interior is described, specifically mentioning features such as the ceiling, original walls, and flooring. Alterations to the floorplan should also be discussed here.

Sample Statement of Significance

Enter the date of construction (a circa date is acceptable) and give the source of the date. List the date of any alterations to the building.

Date of Construction: Original 1891; additions in 1930s Source of Date: Newspaper, historic preservation website

Date(s) of Alteration(s): 1930s; 1940s

Has building been moved? ☐ yes ☒ no If so, when? _____

6. Statement of significance: The structure is listed as a contributing element of the Jackson Street Historic District, and is referred to as "Belle Fann". The structure, however, is known locally as the Elam House; Belle Fann is not a known entity in Winnsboro.

The house reflects the late-nineteenth century architectural trends in Louisiana, and is one of three intact "survivors" of the Historic District in the once-flourishing courthouse square residential area of Winnsboro. It is part of the town's only remaining grouping of late nineteenth-early twentieth century residences.

As noted on the state website, "the structure is a single story (actually, it's a two-story structure), five-bay, galleried, retardaire Greek Revival house with a central hall plan, double parlors, and a rear kitchen-dining room wing. Noteworthy details include the full entablature, the turned balustrade, windows with pediment shaped tops, and manufactured golden oak mantels."

The Statement of Significance is a short statement that tells why the building should be certified as a historic structure. Here, the owner found most of this information in the **National Register Historic District** report. This information can be accessed on the Division of Historic Preservation's website: <http://www.crt.state.la.us/hp/nhl/searchby.asp>

Before Photographs

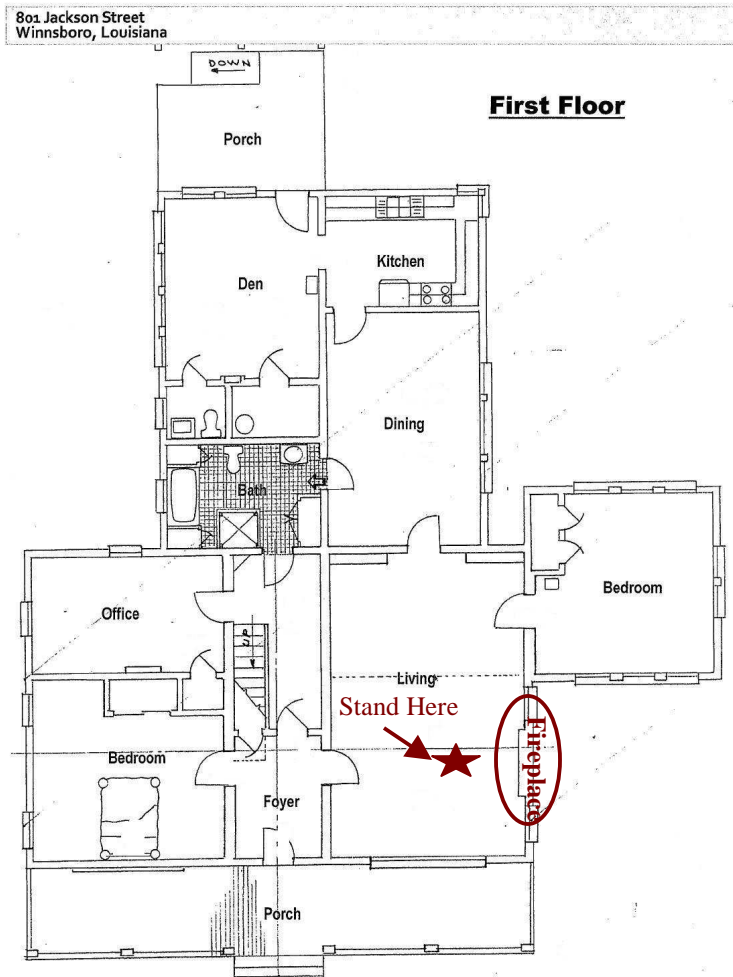
Do:

- ◆ Submit **two** sets of **color** photographs (at least 4" x 6")
- ◆ Use photo quality paper
- ◆ Provide a minimum of 24-36 photographs taken **before** work begins. **Note:** Larger buildings may require more photographs
- ◆ Key photographs to a plan
- ◆ Label each photograph on the back with number, address, and brief description
- ◆ Submit each set loose in an envelope

Do NOT:

- ◆ Print on plain paper
- ◆ Submit Polaroids
- ◆ Submit photocopies of photographs
- ◆ Submit photographs via email or on CD
- ◆ Place photographs in individual sleeves in a binder or attach them to any sheet, folder, or booklet.

Creating the Photo Key



Each picture should be numbered. The number should correspond to the number on the floorplan. An arrow drawn on the floorplan should indicate the direction the photographer was facing when the photograph was taken.

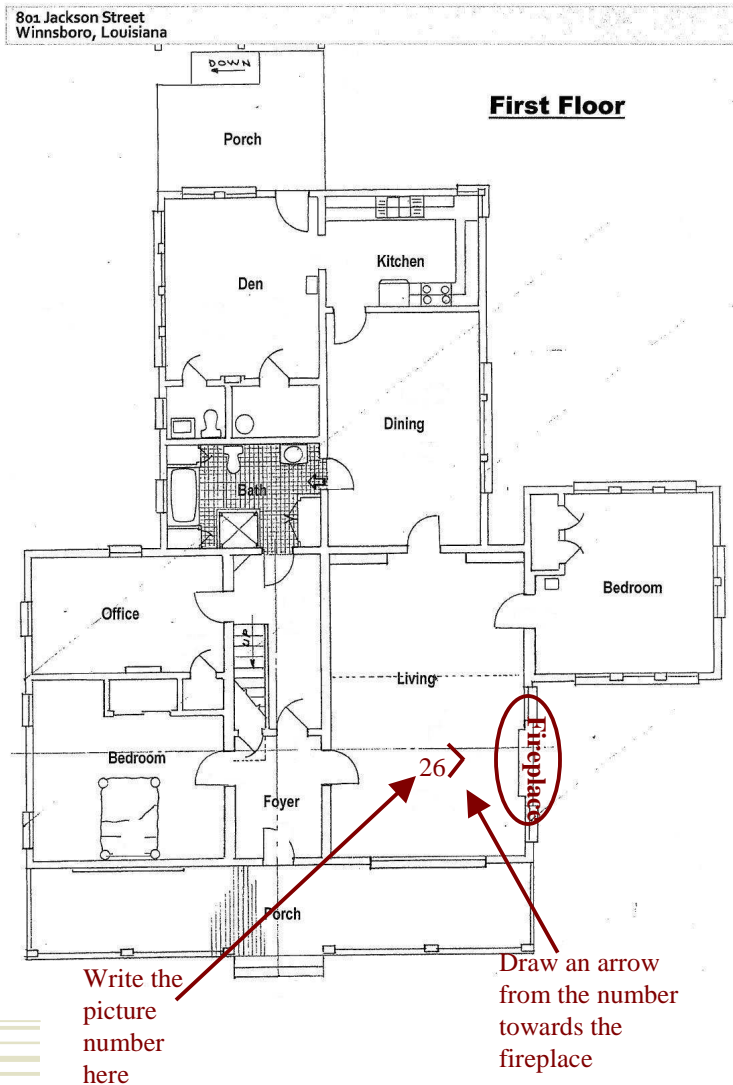
In this example, we will take a picture of the fireplace and key it to the floorplan.

Step 1: Start with a blank floor plan.

Step 2: Stand on the star facing the fireplace.

Step 3: Take photograph of the fireplace.

Creating the Photo Key



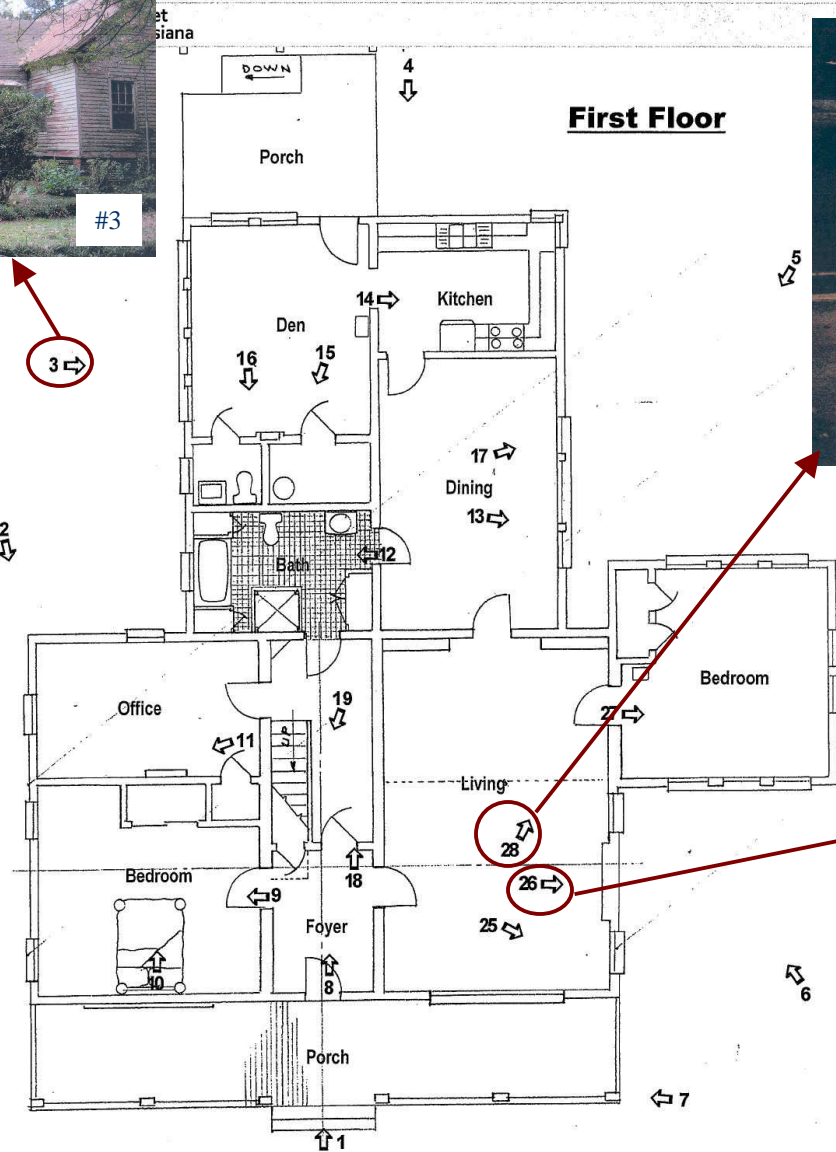
Step 4: Number the photograph. Here we will assign it #26.

Step 5: Write the number “26” on the floorplan in the same spot you stood to take the photograph.

Step 6: Draw an arrow from the “26” on the floorplan towards the fireplace.

Step 7: Repeat for each photograph.

Sample Photo Key



Part 1 Application Checklist

Two (2) copies of each of the following:

☐ Application Form

- ☐ All fields are completed
- ☐ The owner has **signed** and **dated** the form
- ☐ The owner's Social Security or Taxpayer Identification Number is provided
- ☐ The Description of Physical Appearance accurately describes the building
- ☐ The Statement of Significance is provided

☐ Before Photographs

- ☐ **At least 24-36 color** photographs showing the interior, exterior, and surroundings are included
- ☐ 4" x 6"
- ☐ On photo quality paper

Photo Key

- ☐ All photographs are **numbered, labeled,** and **keyed to a plan**

☐ Maps

- ☐ Map showing location in the National Register historic district
- ☐ In New Orleans, map showing precise location on the block (square) with each street named

- ☐ Sanborn Insurance Map

- ☐ Application materials may be clipped together but are **not** bound in a binder, report, or any other format

The Part 2 Application

- ◆ Original, signed form & 1 copy
 - All blanks **must** be filled
 - The **owner's original signature** is required
 - Social Security or Taxpayer Identification Number **must** be provided
- ◆ Detailed description of **all** proposed work
- ◆ Two sets of color photographs of work performed to date
- ◆ Two copies of Floor Plans: All windows, doors, chimneys, porches, and steps must be shown. If available, elevations should be submitted. For complex projects, elevations, cross-sections, window and door schedules, and HVAC plans **must** be submitted.
- ◆ \$250 Review Fee. A Fee Payment by Credit Card form may be submitted with your application or NPS will bill you upon receipt.

UNITED STATES DEPARTMENT OF THE INTERIOR
NATIONAL PARK SERVICE

OMB Approved
No. 1024-0009
RECEIVED

HISTORIC PRESERVATION CERTIFICATION APPLICATION
PART 2 – DESCRIPTION OF REHABILITATION

MAY 13 2008

NPS Office Use Only
NRIS No:

NPS Office Use Only
Project No: HISTORIC PRESERVATION

Instructions: Read the instructions carefully before completing the applications. No certifications will be made unless a completed application form has been received. Type or print clearly in black ink. If additional space is needed, use continuation sheets or attach blank sheets. A copy of this form may be provided to the Internal Revenue Service. The decision by the National Park Service with respect to certification is made on the basis of the descriptions in this application form. In the event of any discrepancy between the application form and other, supplementary material submitted with it (such as architectural plans, drawings, and specifications), the application form shall take precedence.

Name of Property: WHANN-BOHN HOUSE

Address of Property: Street 807 ESPLANADE AVENUE

City NEW ORLEANS

County ORLEANS

State LA

Zip 70116

☐ Listed individually in the National Register of Historic Places; give date of listing:

☒ Located in a Registered Historic District; specify: MARIGNY HISTORIC DISTRICT

Has a Part 1 Application (Evaluation of Significance) been submitted for this project? ☒ yes ☐ no

If yes, date Part 1 submitted: 1/17/08 KPS Date of certification: 2/11/08 KPS NPS Project Number: 21397 KPS

2. Data on building and rehabilitation project:

Date building constructed: 1859

Total number of housing units before rehabilitation: 10/VACANT

Type of construction: BRICK MASONRY

Number that are low-moderate income: 0

Use(s) before rehabilitation: VACANT-MULTI-FAMILY RESIDENTIAL

Total number of housing units after rehabilitation: 3

Proposed use(s) after rehabilitation: MULTI-FAMILY RESIDENTIAL

Number that are low-moderate income: 0

Estimated cost of rehabilitation: 2,000,000.00

Floor area before rehabilitation: 10,214 SQ FT

This application covers phase number 1 of 1 phases

Floor area after rehabilitation: 10,550 SQ FT

Project/phase start date (est.): JANUARY 15, 2008

Completion date (est.): DECEMBER 2008

3. Project contact:

Name MICHAEL ARATA

Street 1100 POYDRAS STREET SUITE 2810

City NEW ORLEANS

State LA

Zip 70163-2810

Daytime Telephone Number (504) [REDACTED]

4. Owner:

I hereby attest that the information I have provided is, to the best of my knowledge, correct, and that I own the property described above. I understand that falsification of factual representations in this application is subject to criminal sanctions of up to \$10,000 in fines or imprisonment for up to five years pursuant to 18 U.S.C. 1001.

Name SUSAN HOFFMAN

Signature Susan Hoffman

Date May 9 2008

Organization SEVEN ARTS PICTURES LOUISIANA, LLC

Social Security or Taxpayer Identification Number 2 [REDACTED]

Street 1100 POYDRAS STREET SUITE 2810

City NEW ORLEANS

State LOUISIANA

Zip 70163-2810

Daytime Telephone Number (504) [REDACTED]

NPS Office Use Only

The National Park Service has reviewed the "Historic Certification Application - Part 2" for the above-named property and has determined:

- ☐ that the rehabilitation described herein is consistent with the historic character of the property or the district in which it is located and that the project meets the Secretary of the Interior's "Standards for Rehabilitation." This letter is a preliminary determination only, since a formal certification of rehabilitation can be issued only to the owner of a "certified historic structure" after rehabilitation work is completed.
- ☐ that the rehabilitation or proposed rehabilitation will meet the Secretary of the Interior's "Standards for Rehabilitation" if the attached conditions are met.
- ☐ that the rehabilitation described herein is not consistent with the historic character of the property or the district in which it is located and that the project does not meet the Secretary of the Interior's "Standards for Rehabilitation." A copy of this form will be provided to the Internal Revenue Service.

Date

National Park Service Authorized Signature

National Park Service Office/Telephone No.

If a Part 1 application has been submitted previously, enter the date submitted. If approved, enter the date of approval by NPS

This cost is **only** an estimate. An exact amount is not required!

If you are phasing the project, you **must** do so on the Part 2 application.

The application **must** be signed and dated, in **blue ink**, by the owner. A signature by a non-owner on the owner's behalf is **not** sufficient.

The NPS Project Number is assigned by the NPS upon receipt of the Part 1 application. **If you submit the Part 1 and 2 concurrently**, you will not have a project number.

A start date and estimated completion date are **required** for a complete application.

List Project Contact if different from owner

Do NOT sign here. This area is for NPS Use only. The NPS will review the application and notice of the determination will be mailed to the owner.

Sample Work Descriptions

HISTORIC PRESERVATION CERTIFICATION APPLICATION – PART 2

WHANN -BOHN HOUSE

807 ESPLANADE AVENUE

NPS Office Use Only

Project Number:

5. DETAILED DESCRIPTION OF REHABILITATION / PRESERVATION WORK – Includes site work, new construction, alterations, etc. Complete blocks below.

Number 1	Architectural feature <u>FOUNDATION</u>
	Approximate Date of feature <u>1859</u>
Describe existing feature and its condition: The foundation of this building is corbelled brick masonry resting on soil. The footing is continuous and supports a continuous chain wall composed of large blocks of brownstone along the Esplanade Avenue elevation and stucco finished brick masonry on all other elevations. The foundation appears to be in good condition with the obvious exception of a portion of the Dauphine Street side service wing wall which appears to be subsiding possibly from water pooling in that area. The accessory building appears to be leaning toward Kerlerec Street. See work item #33 for discussion of the masonry fence and property line wall. Photo no. <u>3-4 & 15.</u> Drawing no. <u>--</u>	

Describe work and impact on existing feature:

Retain the existing corbelled brick masonry and brown stone foundation. Investigate for any signs of failure. In the portion of the Dauphine Street side service wing excavate around the footing to determine the nature of the failure and repair under the supervision of a structural engineer. Assess the current condition of the accessory building to determine if the lack of plumb in the walls is due to current or past movement. See Work Item #2-Brick masonry for a description of the work proposed to stabilize this structure. See other work items for descriptions of work to repair site drainage.

Number 2	Architectural feature <u>BRICK MASONRY</u>
	Approximate Date of feature <u>1850</u>
Describe existing feature and its condition: The exterior walls and cornice of the main building, and the walls of the service wing and accessory are solid brick masonry finished on the exterior with a smooth finished stucco. The walls appear to be in good condition with limited areas of damage to the stucco finish. The brick masonry that is revealed shows a certain amount of deterioration of both the brick and masonry joints. Large section steel members were introduced into the rear wall of the service wing and accessory building in the mid-20th century. These steel structural sections may have been installed to stabilize the lean of the accessory building walls. The function of these elements is not obvious. Photo no. <u>1-20, 22-43 & 45.</u> Drawing no. <u>35-36</u>	

Describe work and impact on existing feature:

Retain the brick masonry and repair to match the existing in material and detail using bricks to match the original in size, compressive strength and color and mortar matching the existing in color, texture and compressive strength. The full scope of work is indicated in the drawings.

Describe one architectural feature per block and estimate the date of the feature

The applicant gives a thorough description of the **existing** condition of the feature. Materials, the level of deterioration, and any alterations are described.

Reference photographs and architectural plans that illustrate the feature described.

The proposed work description gives details about how the work will be carried out and the replacement materials used.

ITEM# 17

Architectural Feature: Plaster Details and Wall finishes

Approximate Date of Feature: 1859

Additional items may be submitted on photocopies of the application form or on supplemental pages. Be sure that **all** required information is included.

The applicant gives a thorough description of the **existing** condition of the feature. Materials and the level of deterioration are described.

Describe existing feature: The interior of the main building retains a large percentage of its original plaster including walls, ceiling, cornices, medallions and other applied decorative plaster elements. The quality of the plasterwork on the first floor, first two rooms is extraordinary in its quality. The plaster has deteriorated badly due to moisture in the building. Large sections of ceilings and wall of the third room on each of the three floors have fallen or been replaced with gypsum board. The decorative plaster in the first two rooms of the first floor is of the highest quality and remains in the best condition. Plaster in the stair hall including the walls, ceiling, cornice and medallions has suffered damage both by water and vandals. The walls in the first two rooms of the first floor have been covered with padded fabric.

The applicant explains the reason for the proposed work

The proposed use as a three unit building requires the insertion of a fire separation between individual units and between common circulation areas and the units they connect. The fire rating of the existing plaster on lath construction does not provide the required one-hour separation.

Photo No: 47-48, 50, 533-59, 62-64, 66-70, 78-81, 83-93, 98-103, 105-120, 122-125, 130 and 147-153.

Reference photographs and architectural plans that illustrate the feature described.

Drawing No: 26-28.

Describe work and impact on existing feature: Remove the fabric and padding on the walls of the first two rooms of the first floor. Retain the existing plaster walls, ceilings, medallions, cornices and other decorative work in the three principle rooms on the first thru third floors. Repair as necessary to match the existing using plaster restoration techniques. Replace missing decorative elements with cast or run plaster elements. In the third room on each floor the plaster ceilings have been lost. Replace plaster with gypsum board shimmed to match the thickness of the original plaster detail.

The proposed work description gives details about how the work will be carried out and the replacement materials used.

Incomplete Work Description

Form 10-168b
Rev. 12/90

OMB Approved
No. 1024-0009

CONTINUATION/AMENDMENT SHEET

Historic Preservation

Certification Application

Property Name E.F. Virgin Building
Property Address 512-516 GRAUER Street
New Orleans, LA 70130

Instructions. Read the instructions carefully before completing. Type, or print clearly in black ink. Use this sheet to continue sections of the Part 1 and Part 2 application, or to amend an application already submitted. Photocopy additional sheets as needed.

This sheet: ☐ continues Part 1 ☐ continues Part 2 ☐ amends Part 1 ☐ amends Part 2 NPS Project Number: _____

The proposed rehabilitation is of a beautiful row of Granite front James Dakin buildings that were constructed in the 1840's. The product of the rehabilitation will be a mixed use (commercial and part residential) building that is state of the art and has a modern sound and production facility on the inside, while maintaining and rehabilitating the historic exterior. Particular care and attention will be paid to the Facade of the property by replacing all six of the magnanimous double doors with historically appropriate and newly milled doors (since the older ones suffered considerable water and termite damage). The rehabilitation also proposes the exposure and retention of the beautiful masonry wherever possible.

Floor 1 will function as a venue for a prospective cooking show and venue for live DOD and live music RECORDED productions. Floor 2 serves as the studio's command center for all incoming video and audio production feeds whether those are coming from Floor 1 or Floor 2. The second Floor will also be sound isolated so that state of the art audio recordings and 8-point surround mixing can take place to satisfy the growing needs served by the motion picture industry, which has brought considerable funding to our state. Floor 3 serves as part residence and mostly kitchen set space for yet another potential cooking show. The kitchen addition on Floor 2 would also serve as another set for a low key and "retro" feel production.

Name ARMAN SADEGHPOUR Signature [Signature] Date 7/23/09
Street 3512 8th St. City Metairie
State Louisiana Zip 70002 Daytime Telephone Number 504-886-7001

The applicant uses general terms and does not provide details about materials, size, or design.

Specific information regarding each floor, any alterations to the floorplan, and materials should be addressed.

This description is a narrative and **does not** describe one architectural feature at a time.

No information about the location, design, or material of the proposed "kitchen addition" is provided.

Photographs and architectural plans that illustrate the features described are **not** referenced.

Part 2 Application Checklist

Two (2) copies of each of the following:

- ☐ Application Form
 - ☐ All fields are completed
 - ☐ The owner has **signed** and **dated** the form
 - ☐ The owner's Social Security or Taxpayer Identification Number is provided
 - ☐ A detailed written description of **all** proposed work has been provided
- ☐ If work has started, work-to-date photographs keyed to a plan
- ☐ Fees
 - ☐ Fee Payment by Credit Card Form Enclosed (**1 copy only**)
 - ☐ NPS will bill owner upon receipt
- ☐ Floor Plans
 - ☐ All windows, doors, chimneys, porches, and steps are shown
 - ☐ Elevations, if available, should be provided
 - ☐ For complex projects, elevations, cross-sections, window and door schedules, and plans for HVAC are provided
 - ☐ For architects, please submit 1 full size set of plans and 1 reduced set of plans
- ☐ Application materials may be clipped together but are **not** bound in a binder, report, or any other format



Amendments



- ◆ Continuation/Amendment sheets with the name and address of the property and the NPS number assigned to the project should be submitted promptly if a change occurs in the proposed work
- ◆ Amendment sheets **must** be signed and dated by the owner
- ◆ Submit **two** copies of the Continuation/Amendment sheets to DHP for review and approval by NPS

CONTINUATION/AMENDMENT SHEET

Historic Preservation
Certification Application

RECEIVED

JUN 26 2008

HISTORIC PRESERVATION

Pontchartrain Motors Building
Property Name

701 Baronne Street, New Orleans, LA 70113
Property Address

Instructions: Read the instructions carefully before completing. Type, or print clearly in black ink. Use this sheet to continue sections of the Part 1 and Part 2 application, or to amend an application already submitted. Photocopy additional sheets as needed.

This sheet: ☐ continues Part 1 ☐ continues Part 2 ☐ amends Part 1 ☒ amends Part 2 NPS Number: 21424

NPS HPCA Part 2 Amendment #1, June 23, 2008:

- 1) This amends the taxpayer ID supplied for 701 Baronne LLC in the original NPS HPCA Part 1 and Part 2 applications for the Pontchartrain Motors Building. The correct taxpayer ID for 701 Baronne LLC is [REDACTED].
- 2) This amends the Pontchartrain Motors Building NPS HPCA Part 2 and addresses items contained in the conditions of the Part 2 approval issued by the National Park Service on April 22, 2008.

First Floor Showroom: The existing coffered ceiling and wood-paneled finish of the showroom walls are not original. As-built drawings indicate the ceiling was originally finished with plaster (see Edward B. Silverstein drawings, Sheets 1 and 11, dated 9.21.1953). Donahue Favret Contractors, Inc. installed the coffered ceiling in 1983 (see attached letter from Maura Donahue dated 4.30.2008). Thus, the coffered ceiling is not original and non-historic.

Although the wall delineating the showroom from the sales offices remains in its original location with its original L-shape, the wall itself has undergone extensive alteration over time. In 1983, Donahue Favret Contractors, Inc. gutted and reconfigured the sales offices as well as the showroom walls (see attached letter from Maura Donahue dated 4.30.2008). Several door openings and their adjacent windows located along both the Baronne and Girod Street elevations were enclosed in 1983, significantly changing the overall appearance of the showroom wall (see Edward B. Silverstein drawings, Sheets 2 and 11, dated 9.21.1953). The passageway off the Girod Street elevation was captured for office space and the opening modified to hold two single-leaf office doors. The passageway on the Baronne Street elevation was relocated and enlarged to provide a lobby area between the showroom and the back sales offices. Full-height glazing was also installed along the showroom wall at that time. The upper wall portion of the cashier's station was removed in 1983, leaving a half-wall and an open counter area. An additional partition wall was installed along the Girod Street elevation, transforming a designated parking area just west of the showroom into office space. As-built drawings (see Edward B. Silverstein drawings, Sheets 2 and 11, dated 9.21.1953) indicate the original showroom walls were finished with plaster and plywood wainscoting. The existing wood paneling was installed during the 1983 renovations. Consequently, the present-day showroom wall does not retain its historic integrity. As a result, we continue to propose removing the wall as indicated in the original Part 2 application.

Name Angela O'Byrne Signature Angela O'Byrne Date 6/23/08
Street 909 Poydras Street City New Orleans
State LA Zip 70112 Daytime Telephone Number (504) [REDACTED]

NPS Office Use Only

- ☐ The National Park Service has determined that these project amendments meet the Secretary of the Interior's "Standards for Rehabilitation"
- ☐ The National Park Service has determined that these project amendments will meet the Secretary of the Interior's "Standards for Rehabilitation" if the attached conditions are met.
- ☐ The National Park Service has determined that these project amendments do not meet the Secretary of the Interior's "Standards for Rehabilitation".
- ☐ See Attachments

For amendments, check the box for "amends Part 2" and then enter the NPS Project Number assigned to the project.

One item is addressed at a time in the amendment.

Here, the applicant is submitting revisions based on the conditional approval that outlined specific modifications required to bring the project into conformance with the Standards

The amendment sheet **must** be signed and dated, in blue ink, by the owner.

In addition to a thorough written description, the amendment references supplemental materials that were included.

Do NOT sign here.
This area is for NPS Use only. The NPS will review the amendment and notice of the determination will be mailed to the owner.

The Part 3 Application

- ◆ Original, signed form & 1 copy
 - All blanks **must** be filled
 - The **owner's original signature** is required
 - Social Security or Taxpayer Identification Number **must** be provided
- ◆ Two sets of **after** photographs keyed to an **after** floor plan.
 - Photographs must meet the same requirements as the **before** photographs (color, 4" x 6", photo quality paper, loose in envelopes)
 - If possible, provide the same views as shown in the **before** photographs.
- ◆ An additional fee payable to NPS may be required. A Fee Payment by Credit Card form may be submitted with your application or NPS will bill you upon receipt.

UNITED STATES DEPARTMENT OF THE INTERIOR
NATIONAL PARK SERVICE
HISTORIC PRESERVATION CERTIFICATION APPLICATION
REQUEST FOR CERTIFICATION OF COMPLETED WORK
PART 3

OMB Approved
No. 1024-0009

RECEIVED

Check "Yes" if the building is Individually Listed on the National Register or you have received an approved Part 1 application.

NPS Office Use Only
NRIS No:

SHOO COPY

Instructions: Upon completion of the rehabilitation, return this form with representative photographs of the completed work (both exterior and interior views) to the appropriate reviewing office. If a Part 2 application has not been submitted in advance of project completion, it must accompany the Request for Certification of Completed Work. A copy of this form will be provided to the Internal Revenue Service. Type or print clearly in black ink. The decision of the National Park Service with respect to certification is made on the basis of the descriptions in this application form. In the event of any discrepancy between the application form and other, supplementary material submitted with it (such as architectural plans, drawings and specifications), the application form shall take precedence.

Name of Property: _____
Address of Property: Street 434 E. Lockwood Street
City Covington County Tammany State LA Zip 70432
Is property a certified historic structure? ☒ yes ☐ no If yes, date of certification by NPS: 9/27/05
or date of listing in the National Register: _____

2. Data on rehabilitation project:

National Park Service assigned rehabilitation project number 17049
Project starting date: 1/2/06
Rehabilitation work on this property was completed and the building placed in service on: 9/15/06
Estimated costs attributed solely to rehabilitation of the historic structure: \$ 247,880
Estimate costs attributed to new construction associated with the rehabilitation, including additions, site work, parking lots, landscaping: \$ 272,725

Owner: (space on reverse for additional owners)

I hereby apply for certification of rehabilitation work described above for purposes of the Federal tax incentives. I hereby attest that the information provided is, to the best of my knowledge, correct, and that, in my opinion the completed rehabilitation meets the Secretary's "Standards for Rehabilitation" and is consistent with the work described in Part 2 of the Historic Preservation Certification Application. I also attest that I own the property described above. I understand that falsification of factual representations in this application is subject to criminal sanctions of up to \$10,000 in fines or imprisonment for up to five years pursuant to 18 U.S.C. 1001.

Name William C. Lozes Signature William Lozes (owner) Date: Oct 16 2007
Organization Lockwood Law Offices LLC
Social Security or Taxpayer Identification Number [REDACTED]
Street 22350 Savannah Lane City Covington
State LA Zip 70435 Daytime Telephone Number 985 [REDACTED]

NPS Office Use Only

The National Park Service has reviewed the "Historic Certification Application - Part 2" for the above-listed "certified historic structure" and has determined:

- ☐ that the completed rehabilitation meets the Secretary of the Interior's "Standards for Rehabilitation" and is consistent with the historic character of the property or the district in which it is located. Effective the date indicated below, the rehabilitation of the "certified historic structure" is hereby designated a "certified rehabilitation." A copy of this certification has been provided to the Department of the Treasury in accordance with Federal law. This letter of certification is to be used in conjunction with appropriate Internal Revenue Service regulations. Questions concerning specific tax consequences or interpretation of the Internal Revenue Code should be addressed to the appropriate local Internal Revenue Service office. Completed projects may be inspected by an authorized representative of the Secretary to determine if the work meets the "Standards for Rehabilitation." The Secretary reserves the right to make inspections at any time up to five years after completion of the rehabilitation and to revoke certification, if it is determined that the rehabilitation project was not undertaken as presented by the owner in the application form and supporting documentation, or the owner, upon obtaining certification, undertook unapproved further alterations as part of the rehabilitation project inconsistent with the Secretary's "Standards for Rehabilitation."
- ☐ that the rehabilitation is not consistent with the historic character of the property or the district in which it is located and that the project does not meet the Secretary of the Interior's "Standards for Rehabilitation." A copy of this form will be provided to the Internal Revenue Service

Date _____ National Park Service Authorized Signature _____ National Park Service Office/Telephone No. _____

☐ See Attachment

Enter the appropriate date. The date of certification can be found at the bottom of your Part 1 approval.

Enter the NPS Project Number assigned to the project.

The project **Start** and **Completion** dates are required

The application **must** be signed and dated, in **blue ink**, by the **owner**. A SSN or TIN are **REQUIRED** for a complete application

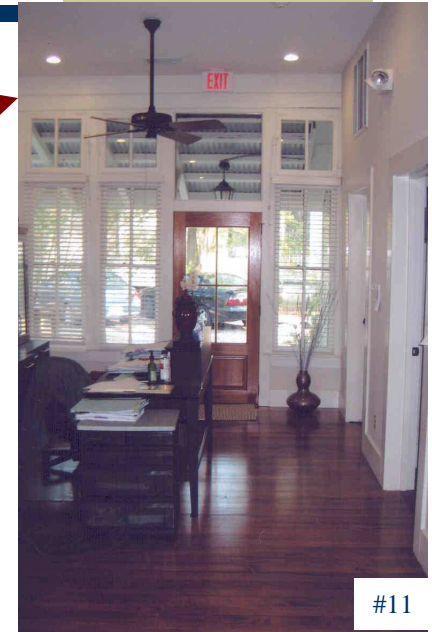
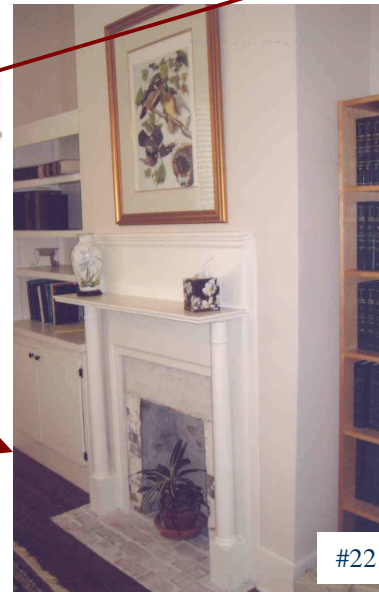
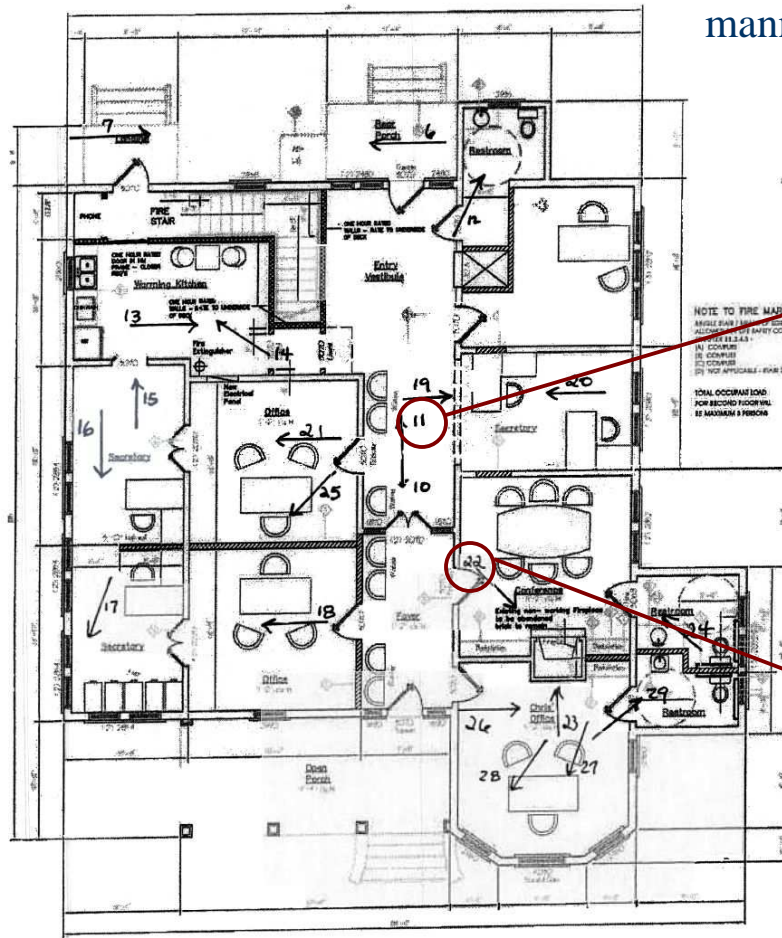
Enter the total amount of **Qualified Rehabilitation Costs**

Enter the total amount of **all other costs not included** above

Do NOT sign here. This area is for NPS Use only. The NPS will review the amendment and notice of the determination will be mailed to the owner.

Sample Photo Key

The **AFTER** photo key is created in the same manner as the **BEFORE** photo key.



NPS Fee Schedule & Fee Payment by Credit Card Form

FEDERAL HISTORIC PRESERVATION CERTIFICATION APPLICATION FEE PAYMENT BY CREDIT CARD

In accordance with Department of the Interior regulations 36 CFR 67.11, the National Park Service (NPS) charges a fee to process a Historic Preservation Certification Application.

If you are submitting a Historic Preservation Certification Application – Part 2, a preliminary processing fee of \$250 is charged, except for projects for which rehabilitation costs are under \$20,000. Upon completion of the work and submittal of the Historic Preservation Certification Application – Request for Certification of Completed Work (Part 3), another fee is charged based on the actual rehabilitation costs and is assessed in accordance with the fee schedule listed below.

Fee	Project Cost
\$ 500	\$ 20,000 to 99,999
\$ 800	\$ 100,000 to 499,999
\$ 1,500	\$ 500,000 to 999,999
\$ 2,500	\$ 1,000,000 or more

The NPS cannot review your application until the fee is paid. The fee is payable by check or credit card. Payment by credit card will expedite processing of your application.

If you are paying by check, the NPS will send you a bill when your application is received from the State Historic Preservation Office. Do not send a check with the application—wait until you receive the bill from the NPS.

If you choose to pay by credit card, complete this page and send it with your application to the State Historic Preservation Office. Do not send this form directly to the National Park Service. When the NPS has received your application from the State Historic Preservation Office, the fee will be charged to your credit card. The NPS will mail you a receipt.

Name as it appears on credit card _____ Telephone number _____

Credit card number _____ Expiration Date _____

Authorized signature _____

Property Name and Address as they appear on the Historic Preservation Certification Application

Name _____

Street address _____

City _____ State _____ Zip code _____

Project Number (if known) _____

Is this fee for a Part 2 or Part 3 Application? Specify: _____

The fee **must** be paid before your application can be reviewed.

Include **one copy** of this form with the application and submit it to the Division of Historic Preservation. **DO NOT SEND TO THE NPS.**

Write your NPS Project Number, if one has already been assigned

A **\$250** fee is required with the Part 2 application.

An **additional fee** will be charged with the Part 3 application based on the Fee Schedule.

The form **must** be signed

The address should match the address listed on your application. **Note: This is the address of the building, not your billing address.**

Part 3 Application Checklist

Two (2) copies of each of the following:

- ☐ Application Form
 - ☐ All fields are completed
 - ☐ The owner has **signed** and **dated** the form
 - ☐ The owner's Social Security or Taxpayer Identification Number is provided
- ☐ After Photographs
 - ☐ **At least** 24-36 **color** photographs showing the interior and exterior are included
 - ☐ 4" x 6"
 - ☐ On photo quality paper
 - ☐ Preferably the same views as shown in the before photographs
- ☐ Photo Key
 - ☐ All photographs are **numbered, labeled, and keyed to an after floor plan**
- ☐ Fees
 - ☐ Fee Payment by Credit Card Form Enclosed (**1 copy only**)
 - ☐ NPS will bill owner upon receipt
- ☐ Application materials may be clipped together but are **not** bound in a binder, report, or any other format